



ALEX PADILLA | SECRETARY OF STATE | STATE OF CALIFORNIA
EXECUTIVE OFFICE | 1500 11th Street | Sacramento, CA 95814 | Tel 916.653.7244 | www.sos.ca.gov

March 30, 2018

Mark Church
Chief Elections Officer & Assessor County Clerk Recorder
40 Tower Road
San Mateo, CA 94402

RE: Submission of Voter's Choice Act Election Administration Plan

Dear Mr. Church:

Thank you for the submission of your election administration plan pursuant to the California Voter's Choice Act (VCA) on March 16, 2018. Pursuant to Section 4005 (a)(10)(I)(i) of the Elections Code my office has 14 days to approve, approve with modifications, or reject the voter education and outreach provisions of the election administration plan.

I am writing to inform you that the Office of the Secretary of State has approved your election administration plan with modifications.

Please modify your plan with the following:

- Include, to the extent feasible, the dates, times, and locations for the public education workshops for each language minority community and voters with disabilities as required by the VCA.
- On section "Vote Center and Ballot Drop-Off Locations," explain what type of "alternative methods of effective language assistance" you are planning to provide.
- Please duplicate your Vote Center bilingual staffing plans from section "Vote Center and Ballot Drop-Off Locations," on page 3, to section "Non-English Preference Voters" on page 10 ("The County will endeavor to recruit at least one Spanish-speaking and one Chinese speaking election worker in each Vote Center to provide language assistance. If a Vote Center is in, or adjacent to, a precinct with other language requirements, the County will endeavor to recruit a VCR fluent in the language or provide alternative methods of effective language assistance").

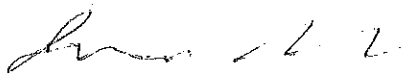
- Add your social media account handles to the appropriate sections where Social Media is identified to be used as a media tool in the Education and Outreach Plan.
- This EAP applies to both the primary and general elections, so please include a list of events, to the extent feasible, that you plan to attend for the statewide general election to your "Upcoming Community Events 2018 Event Calendar."
- On the "Media Partners" section on page 53, indicate which language communities each media partner serves.
- Include a comparison of how your budget for the 2018 primary election compares to the budget of the 2014/2015 election.

After you have made these modifications and translated the final version of your EAP please submit the final copy to me which will be posted on our website.

The VCA does not give the Secretary of State the authority to approve, approve with modifications or reject your education and outreach plan based on the number or location of your vote centers and ballot drop-off locations. However, upon review of public feedback you have received, I strongly suggest you continue to work with the communities that have expressed concerns about the locations of certain Vote Centers and ballot drop-off locations.

Thank you and your staff for your leadership and commitment to increasing voter participation. The Voter's Choice Act will provide voters with more options for how, when and where they can cast a ballot. Do not hesitate to contact me with any questions.

Sincerely,



James Schwab
Deputy Secretary of State for Policy and Planning
Office of California Secretary of State Alex Padilla